

Officer Non Key Executive Decision

Relevant Chief Officer (Decision Maker):	John Blackledge, Director of Community and Environmental Services
Relevant Cabinet Member (for consultation purposes):	Councillor Kath Benson, Cabinet Member for Schools, Education and Aspiration
Report Author (Officer name and title):	Fraser Cavill, Corporate Procurement and Project Officer
Implementation Date of Decision:	22 July 2020

SUPPLY AND DELIVERY OF FRESH MEAT

1.0 Purpose of the report:

- 1.1 To confirm the outcome of the recent tender exercise undertaken for the Supply and Delivery of Fresh Meat.

2.0 Recommendation(s):

- 2.1 To approve the appointment of Trevors Warehouses Limited for the provision of these goods and services.

3.0 Reasons for recommendation(s):

- 3.1 A formal tendering exercise was undertaken between March and July (the extended period was for reasons relating to the COVID-19 pandemic) in order to select a supplier to provide the goods and services for a period of 2 years with the option to extend for a further 1 plus 1 year.

The Council conducted an open non-OJEU tender via our electronic tendering portal, The Chest.

Tender submissions were received from:

Foodservice Options Ltd. (Bolton)
IDC Ltd. (Aylesbury – Buckinghamshire)
Trevors Warehouses Ltd. (Blackpool)

Trevors Warehouses Limited provided the most economically advantageous tender (based on a combination of price, quality, samples and social value) and it is

therefore our intention to enter into a formal agreement with them.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

None.

4.0 Council Priority:

4.1 The relevant Council Priority is: "Communities: Creating stronger communities and increasing resilience".

5.0 Background Information

5.1 Blackpool Council has a requirement for the supply and delivery of fresh meat products to school kitchens, catering departments, care homes, social care establishments and any other associated civic or council buildings, as required.

5.2 Does the information submitted include any exempt information? No

6.0 Legal considerations:

6.1 The process was undertaken in line with the Council's Contract Procedure Rules. Authority has been sought from the Head of Procurement. The Council will enter into a contract with Trevors Warehouses Limited.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 The cost of this contract will be met from current Catering Services budget.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 Trevors Warehouses Ltd. has signed Blackpool Council's Supplier Charter.

12.0 Internal/ External Consultation undertaken:

12.1 None.

13.0 Decision of Chief Officer

13.1 To approve the appointment of Trevors Warehouses Ltd.

14.0 Reasons for the Decision of the Chief Officer

14.1 Trevors Warehouses Ltd. has provided the most economically advantageous tender based on a combination of quality, price, samples and social value.